



ICH is a nonprofit consulting organization that provides participatory evaluation, applied research, assessment, planning, and data services.

[www.icommunityhealth.org](http://www.icommunityhealth.org)

## **Spring 2020 INTERNSHIP OPPORTUNITY**

### **Community Health Evaluation, Assessment and Planning Intern**

The Institute for Community Health (ICH) works with community based organizations, health care institutions, local public health departments and other organizations as consultants. Our work spans a breadth of topic areas, and takes a participatory, utilization-focused approach.

We are looking for an intern who has an interest in community health, and assessment and evaluation, to support several projects. Although the specific projects the intern will work on have not yet been determined, they will likely provide support to 2-3 different projects across content areas, plus support other organizational needs that arise.

#### **Opportunities for the Intern:**

- Improve overall understanding of how evaluation, assessment and planning play out on real-world projects
- Learn about community health programs
- Build qualitative and quantitative data collection and analysis skills
- Practice data synthesis and data visualization
- Improve reporting and presentation skills
- Work collaboratively with ICH project teams and clients
- Attend ICH led trainings related to evaluation methods

#### **Intern Responsibilities:**

- Serve as member of consultant project teams
- Attend meetings with project staff and community stakeholders
- Develop and update data collection tools
- Collect data through interviews, surveys and/or focus groups
- Analyze qualitative and quantitative data
- Assist with the creation of products that summarize findings (i.e. reports, presentations)
- Other tasks as assigned, which may include lit reviews, compiling secondary data, support with revenue generation activities, etc.

#### **Necessary Skills and Experience:**

- Currently enrolled in or completed a master's program in public health, anthropology, sociology or other relevant field
- Interest in evaluation, assessment and planning
- Some experience with data collection, analysis and reporting preferred
- Organized and detail-oriented
- Highly self-motivated
- Good communication and writing skills
- Ability to work both independently and in a team setting

This unpaid internship is for 12-15 hours per week and begins in January 2020 with a flexible end date.

*The purpose of the ICH education program is to further practice-based public health training and increase community research capacity by supporting ICH projects and partners.*

To apply, please send your resume, cover letter and writing sample to [ICHEducation@icommunityhealth.org](mailto:ICHEducation@icommunityhealth.org).